

**MINUTES OF A MEETING OF THE GOVERNING BODY**  
**HELD AT LINDAL & MARTON PRIMARY SCHOOL**  
**ON MONDAY 28TH SEPTEMBER 2009**

Present: L Phelps, P Bishop, J Dalziel, T Dalziel, V Smith, G White,  
S Fleming (from 7.05pm)

---

T Dalziel took the Chair.

**1. APOLOGIES**

Apologies were received from M Brown, A Grace, C Humphreys and A Postlethwaite.

**2. MINUTES OF PREVIOUS MEETING HELD ON 22ND JUNE 2009**

All Governors agreed that they were a true and correct record of the meeting.

**3. MATTERS ARISING**

**3.122 & 55.8 Road Markings / Speed Limits**

With regard to the road markings and speed limits currently outside the school:

T Dalziel stated that he had not, as yet, been in contact with a Local Councillor or M.P. to try to gain their support for a reduction in the current speed limit to 20mph. However, he would endeavour to make contact with Gary Thomas (Capita Symonds) as a follow-up to previous communications between Mr Thomas and Mr Barlow.

**ACTION: T DALZIEL**

**53.2 Policy of Financial Delegation**

Our "Policy of Financial Delegation" was presented at the FMSIS Audit on 26th February 2009 but not to the approval of the FMSIS Auditor and therefore needs updating.

**ACTION: L PHELPS**

**MATTERS ARISING** (Continued)

**63. FMSIS Action Plan**

3.2a School unable to carry out benchmarking data due to non-availability of data on website.

L Phelps stated that she is to complete details for inclusion on website and has emailed for username/password.

**ACTION: L PHELPS**

**97. School Council**

School Council has been elected; first meeting is to be arranged.

**ACTION: L PHELPS**

**98.1 School Mobile Phone**

L Phelps stated that she has yet to purchase a “pay-as-you-go” mobile phone for use on school outings but would do so in due course.

**ACTION: L PHELPS**

**S Fleming arrives at 7.05pm**

**4. DECLARATION OF INTEREST**

The Chair requested that Governors declare any vested interest in any Agenda item, or, any amendment to their recorded ‘Declaration of Interest’.

There were none received.

**5. GOVERNOR ELECTIONS**

1) T Dalziel said that he had been approached by Mr Peter Thompson. Mr Thompson has requested that he be considered for any future Governor vacancies at LAMPS.

**AGREED: ALL GOVERNORS**

2) P Bishop’s term of office expires on 6th September 2009 and is, therefore, due for renewal. The Clerk stated that she had contacted Governor Support to advise of P Bishop’s willingness to continue in his role. P Bishop said that he had not, as yet, received any communications from Governor Support so the Clerk said that she would contact Governor Support again to follow-up.

**ACTION: CLERK**

**6. HEADTEACHER’S REPORT**

Copy of above circulated to all present and L Phelps read through it.

7. **BUILDINGS**

This item was covered in the Headteacher's Report.

8. **FINANCE REPORT / BUDGET UPDATE**

See Confidential Items.

9. **S.E.F.**

See Confidential Items.

10. **SCHOOL IMPROVEMENT PLAN**

This item is to be deferred to the next meeting.

11. **POLICY OF CHARGES & REMISSION OF CHARGES FOR SCHOOL ACTIVITIES - ANNUAL REVIEW**

This item is to be deferred to the next meeting.

12. **GOVERNOR VISITS - UPDATE**

P Bishop - visited to listen to pupils' reading.

T Dalziel - attended on Inset Day.

13. **GOVERNOR TRAINING**

1) L Phelps stated that S.E.F./Ofsted would, at a later date, be offering training in connection with new legislation and said that she felt this would be a good idea.

2) S Fleming asked as to whether Governors had all been CRB checked. L Phelps said that she would find out.

**ACTION: L PHELPS**

3) P Bishop asked that all Sub-Committees be agreed by the Governing Body for the new academic year.

**AGREED: ALL GOVERNORS**

14. **TEACHING ASSISTANTS' REPORT**

J Dalziel reported the following:

- Dawn Brown to attend Forest School Launch Day on 29th September.
- Karin Thompson had attended a Read & Spell Course on 18th September.
- J Dalziel said that she would be helping out with Gymnastics beginning tomorrow (29th September).

**15. SCHOOL COUNCIL**

The School Council has been elected; the first meeting to take place in due course.

**ACTION: L PHELPS**

**16. ANY OTHER BUSINESS**

1) OFFICE

L Phelps said how pleased she and Sheila Foote were with their new office. She said that they now have somewhere private and comfortable to work from and an office finally “fit for purpose”.

2) MEZZANINE EXTENSION

T Dalziel said how lovely the new mezzanine extension has turned out. His only concern was, however, one of noise levels and wondered how this impacted on pupils using the new Computer/Library Suite. L Phelps said that it can get quite noisy but would see how things go with the possibility of looking into some form of noise reduction in the future.

3) MEETING DATES

L Phelps said that she had been approached by C Humphreys who stated that it was becoming increasingly difficult for her to attend meetings held on Monday evenings. It was therefore proposed that future meetings be held on Tuesday evenings instead.

**AGREED: ALL GOVERNORS**

**17. CONFIDENTIAL ITEMS**

See Addendum.

**18. DATE OF NEXT MEETING**

TUESDAY, 24th November, 2009; commencing at 7.00pm.

The meeting closed at 8.40pm.