

After brief discussion all governors agreed to this course of action. When the cards were ready a message would be sent via school so that governors could call in when passing and sign the said cards.

128.117See Confidential Items.

4. DECLARATION OF INTEREST

The Chair requested that governors declare any vested interest in any Agenda item, or any amendment to their recorded 'Declaration of Interests'. None declared.

5. GOVERNOR ELECTIONS

The Clerk requested nominations for the positions of Chair and Vice Chair in the absence of any nominations being received prior to the meeting. S. Fleming advised that she was happy to continue in the role of Vice Chair if there were no other nominations, all governors agreed, voting took place and SF was voted Vice Chair for the year unanimously. In the absence of the current chair (due to bereavement), all governors agreed to postpone the nominations and elections for the position of Chair until the next meeting.

The following governor roles were also discussed and agreed:

Link Governor - S. Fleming to continue in the role

Governors for Foundation Subjects

G. White - History and Geography

S. Fleming - Design & Technology and ICT

A. Grace - PE

with other roles remaining the same

6. HEADTEACHERS REPORT

A copy was circulated to all present and DGB read through it.

7. FINANCIAL REPORT/BUDGET UPDATE

A financial audit is due to be conducted in November by the County Treasury Department. This takes place every 5 years and involves checking school accounts, the school fund, policies etc.; SF is in charge of this process. A governor enquired whether this covered the P.T.A. as well and was advised that this was audited separately, by an independent body.

DGB advised that the budget is running smoothly, with an under spend which requires earmarking in a letter to the LEA otherwise it will be clawed back. Schools are only allowed to carry forward 8% under spend unless the money is earmarked for specific items/projects. DGB has a list of such items for instance the Foundation Stage Playground safe surface which cannot be started until the retaining wall has been repaired (now underway). A meeting of the Building & Resources Committee will need to take place before the audit to discuss this and other items, DGB will speak to TD and advise Committee members in due course.

ACTION: D BARLOW

8. POLICY ON CHARGES AND REMISSION OF CHARGES FOR SCHOOL ACTIVITIES

This had been circulated with the agenda for review prior to the meeting. DGB advised that this policy needed to be adopted, and that the model policy attached required some personalisation denoted by the italics in brackets.

Detailed discussions ensued prior to which DGB informed that most trips from LAMPS were subsidised - the transport for a forthcoming trip for Class 2 was being subsidised by 50%, the trip to Kendal was being subsidised by a donation from the Brewery Arts Centre, Kendal.

All governors agreed the following, denoted by italics:

2. The school day is defined as: All pupils: 0850-1200; Key Stage 1: 1315-1515 and Key Stage 2: 1250-1515.

3. Full stop after 'July 2007', delete remainder of sentence.

5. Para. 3 delete [Secondary schools entry fee.]

Para. 4 - additional costs, for example a visit to a museum, historical site etc.

Para. 5 - '..... organisation such as Christmas Entertainment e.g. Storytellers Theatre Company to arrange an

Para. 6 -

Provision of Milk

The Governing Body is entitled to sell milk. However, in doing so, we will ensure that no charge is made for milk provided to those pupils who are entitled to free school meals.

Para. 7 - We will charge for optionalfor example the Dance Workshop. Such activities.....'

Para. 12 - School Mini-Bus - delete.

Para. 13 - Calculating Charges - 'When charges Support for cases of hardship will be subsidised direct from school funding.'

Para. 14 - Parents who wouldthose who are in receipt of Income Support, Income based Jobseeker's Allowance, Support under part VI of the Immigration and Asylum Act 1999, Child Tax Credit (with provisions) Guarantee element of State Pension Credit.

6. Arrangements For Monitoring and Evaluation - 'The Finance Committee of the governing bodyby receiving on an annual basis, a financial report.....source of those subsidies.

Date established by Governing Body - 24.09.07

Date for full implementation - 04.10.07

Date for Review - September 08.

9. ANNUAL REVIEW - TERMS OF REFERENCE, PROCEDURES FOR ELECTION OF CHAIR AND VICE CHAIR, COMMITTEE STRUCTURES.

All governors agreed that the current Terms of Reference were up to date and relevant, without any requirement for alteration, apart from those for the Pay Review Committee. These would be studied in detail by the Buildings & Resource Committee, alongside the review of the Pay Policy.

ACTION: B & R COMMITTEE

All governors agreed to keep the election of the posts of Chair and Vice Chair on annual basis.

All governors agreed that the current structure of the Committees was fit for purpose.

The above were all PROPOSED by P. BISHOP and SECONDED by S. FLEMING.

10. S.E.F.

The new template is now on line following the previous inaccessibility of the S.E.F. DGB thinks there may also be new questions/headings. This will be completed and governor approval sought in due course.

ACTION: D BARLOW

11. SCHOOL IMPROVEMENT PLAN

The current S.I.P. is due to run until September 08, DGB has gone through the old plan and extrapolated all the outstanding items and created a new one year plan, which was circulated to all governors present. In September 08 a new 3 year plan will need to be devised. The plan was discussed in detail, and explanations provided where necessary.

12. BETTER WAYS TO SCHOOL

No update available. See Matters Arising 2.122.

13. GOVERNOR VISITS - UPDATE

Most governors had been present for the visit of John Hutton MP, and the official opening of the new extension to the front of the school.

PB had visited on Friday to hear readers in Class 1.

14. GOVERNOR TRAINING

No training had been undertaken since the last meeting, and the Link Governor advised that she was not in possession of a current course list. The Clerk informed that there was a large file in the school office detailing all courses available in a section dedicated to governor training. [Since the meeting the Clerk has received an up to date list of courses/venues available - this will be circulated in due course].

15. TEACHING ASSISTANTS REPORT

No official report in the absence of JD. DGB confirmed nothing major to report.

16. SCHOOLS COUNCIL

A new Schools Council will be elected in due course.

17. A.O.B.

1. DGB read a letter of congratulations he had received from Moira Swan, the Corporate Director of Children's Services. Her congratulations were to be conveyed to the Staff, Governors and Children following the recent outstanding Ofsted Inspection, in particular, amongst other things the exceptional range of activities on offer to the children at LAMPS.
2. A governor informed that N. Fleming would like to publicise the PTA shop again, to remind people of it's existence, and the benefits to the school of shopping online through the website at no extra cost to themselves, with over 100 outlets available. All governors agreed, and after discussion it was felt that a flier would be the best method of publicity.

18. CONFIDENTIAL ITEMS

See addendum.

19. DATE OF NEXT MEETING

MONDAY 19th November 2007 - 1900hrs at LAMPS.

N.B. The Head Teachers Performance Management Meeting is Monday 12th November 2007.

The meeting of the Building & Resources Committee is to be agreed after consultation with T. Dalziel, Chair.

The meeting closed at 20:20hrs