



### 32. BUDGET

Even though the school has had to undertake quite a few general repairs recently, which will exceed the £1K allocation, the budget still looks very healthy. A lack of absentees and some extra children have also contributed to this. The money for the front extension has been transferred in from the Suitability Fund, but this is ring-fenced until the project is underway. DGB would like to call a meeting of the Building & Resources committee in the new year to discuss next year's budget, when LAMPS will not receive quite as much (lose 13 year 6 pupils and currently only gain 8 receptions).

### 33. REPORT OF BUILDING & RESOURCES COMMITTEE, incorporating PERFORMANCE MANAGEMENT UPDATE

In the absence of the Chair, P. Bishop delivered an impromptu report on the recent meeting. He informed that Mr. Alan James (consultant from Cambridge Education Ltd.) and all three members of the committee had met on the 8th November 2004 to discuss the headteachers targets from 2003/4 and 2005/6. Mr. James was very complimentary and there were no problems. The targets that have been set are considered to be sensible and very straightforward; and they are :-

- to work towards the Investors in People accreditation and
- to implement a policy and procedures for enabling 'Gifted and Talented' children.

At this juncture DGB requested that a governor be nominated to be responsible for 'Gifted and Talented' children. P Bishop volunteered, feeling that as he was the SEN governor it made sense for him to cover both ends of the spectrum. All governors present agreed - this will require ratification at the next meeting, along with DGB's salary increase.

ACTION ALL

### 34. REVIEW PERFORMANCE MANAGEMENT POLICY

The clerk advised that there is a statutory requirement to review this policy annually. A copy had been circulated with the agenda for prior perusal. DGB informed the governors that nothing had changed in the past twelve months. None of the governors present had any issue with the policy and it was suggested that the penultimate sentence of the first paragraph should be amended to read - "This policy was approved by the Governing Body on 9 November 2000 and the last review took place in November 2004." All governors present agreed - this will require ratification at the next meeting.

ACTION ALL

(PLEASE BRING POLICY TO NEXT MEETING)

### 35. PREPARATION, PLANNING & ASSESSMENT (P.P.A.)

Over the last two years the government has been instigating schemes to ensure that teachers are able to spend the vast majority of their time actually teaching, and also allowing them time for planning and marking. This has not yet impacted on LAMPS because the first phase, which had to be in place by September 2003, was to ensure that teachers were not carrying out bulk photocopying or collecting money etc. LAMPS staff did not carry out these tasks. The second phase, to be implemented by September 2004 was more relevant to secondary schools, whereby teachers could not be asked to cover more than a certain amount of colleagues absenteeism; this was to be covered by supply staff over a certain limit. However by September 2005 all teachers have to receive 10% P.P.A. time. The government assume the time can be given by using T.A.'s or supply teachers, and it must be given in 'lumps' of 30 minutes. This just isn't practical at LAMPS, there is nowhere to go - the hall and the library are in full usage in a normal day. (Also if using T.A.'s more preparation work has to be carried out by the teacher which defeats the object!)

Another unknown is whether the government are going to provide extra money in the budget to cover this additional time, which is effectively 10% on the salaries bill, this would be a cause for concern. DGB thinks there maybe flexibility for local agreement (but this needs clarification), in which case he suggests that staff 'bank' their 10%'s and take « or full days when they so require. The staff are happy with this idea, DGB is on a course on January 13th when he will see what the thinking is. A governor suggested it could work quite well if a supply/extra member of staff took a subject for all classes right throughout the school, freeing up teachers that way - like Mrs. Hoekstra does Science in Class 3. All governors agreed this could work very well, providing the extra costs were met by additional funds in the budget.

36. BUILDING DEVELOPMENT

This topic was to be covered by the Chair, and therefore will be carried forward to the next meeting as an agenda item. ACTION C PARTRIDGE

37. STAFFING - MID-DAY SUPERVISOR

DGB informed the governors that Sally Hunter is leaving in January to take on a role at Lynwood Nursery in Barrow, and he therefore wished to appoint a new midday supervisor. He knows of a person who is currently carrying out the role of Senior Midday Supervisor at a school in Barrow who would be willing to take on this position commencing in January.

38. REVIEW SCHOOL CHARGING POLICY

The clerk informed that there was a statutory requirement to review this policy annually, a copy had been circulated with the agenda. A brief discussion took place, all governors present agreed it was still in order, however this will need to be ratified at the next meeting

ACTION ALL  
(PLEASE BRING POLICY TO NEXT MEETING)

39. DRAW UP FREEDOM OF INFORMATION GUIDELINES

This statutory requirement has already been completed, and is all on the school section of the village website. All relevant documents are also readily available in school.

40. SCHOOL IMPROVEMENT PLAN

As discussed earlier in 27.8, there are no additional features to add, more or less everything is complete ready for the instigation of a new 3 year SIP next summer.

41. BETTER WAYS TO SCHOOL

CH absent this evening therefore will have an update at the next meeting. DGB informed the governors that he has offered parents luminous safety 'jackets'/'vests' for themselves and their children using some of the grant awarded. The reply slips have been returned and the 'jackets' are on order.

42. GOVERNOR VISITS UPDATE

P. Bishop has been present for the puppet workshops and subsequent plays in both classes 2 & 3, and commented that the children had enjoyed themselves and the results were very good.

43. GOVERNOR TRAINING

In the absence of the Link Governor, the clerk read through the courses available within the next few months. P Bishop will pursue a place on the course 'Gifted and Talented Children' on Monday 31st January 2005.

ACTION P BISHOP  
Page 3 of 4

44. TEACHING ASSISTANTS REPORT

No report for this meeting.

45. SCHOOLS COUNCIL

No report for this meeting.

46. A.O.B.

1. D Barlow informed the governors that he had received a complimentary letter from Victoria Ashfield, Corporate Director of the LEA, stating that standards across the whole county had improved and that LAMPS was doing particularly well. He then read extracts to the governors, commenting that this was the first communication of its' kind and was very welcome.
2. A governor highlighted the recent Residents Association Minutes circulated in an edition of Aspects, and wondered if, when they conduct their traffic census around The Green with a view to obtaining traffic calming measures, this survey could be extended to cover Pitt Lane outside the school and work together. He will attend the next meeting and ask whether this would be feasible. ACTION P BISHOP
3. A governor stated that whilst she was happy to continue her role until the end of the academic year, she would make way for another candidate if it was considered that one of the candidates from the recent election would be a good choice. The clerk informed that this was not possible as a replacement governor for her particular category must be nominated/appointed by the LEA

47. CONFIDENTIAL ITEMS

see addendum

48. DATE OF NEXT MEETING

Monday 31st January, 2005 - 1900hrs at LAMPS.

The meeting closed at 20:15hrs