MINUTES OF THE EXTRAORDINARY MEETING OF THE GOVERNING BODY
Held at Lindal & Marton Primary School, Monday 18th April 2005

PRESENT : D. Barlow P. Bishop
A. Grace V. Smith
M. Brown C. Humphreys (from 19:15hrs)
J. Ridyard S. Fleming

95. APOLOGIES

Apologies were received and accepted from P. Lloyd, T. Garnett and T. Dalziel who were unable to attend the meeting.

96. BUDGET 2005-06

The provisional budget had been circulated to all governors on the 22nd March 2005. DGB explained that the budget is allocated in two segments: Section 52 which amounts to £199,694 and the Schools Standards Grant in the amount of £11,000, giving a total of œ210,694. The provisional estimated spend for the year 05-06 is £206,400 which amounts to £4294 under allocation. DGB explained that he would like to use this to put VS and SS through the threshold if possible, for their extra work as PE Co-ordinator and Foundation Stage Co-ordinator (which will involve responsibility for Play Group) respectively.

DGB highlighted the accrued surplus of £33K+ from previous years and explained that he had been in receipt of a budget forecast for the next three years which was based on a diminishing role; the figures were 05-06 £199K, 06-07 £194K and 07-08 £181K! This surplus would need to be held in abeyance to maintain staffing levels should the projected figures come to fruition. He added that the Standards Fund (this year £19K) can be used to pay for T.A.'s etc. a year down the line.

Staffing Issues - Sheila Foote's hours are to be increased from 25 to 30 (financial impact as detailed on page 2 of Provisional Budget). Currently she is having to do overtime to keep on top of the workload, and she has also been undertaking training to take responsibility for alot of the electronic data handling/management package (SIMS). There is a proviso on this change that should circumstances alter then her hours can be reduced if necessary.

It was highlighted that more funds had been allocated to Supply Teachers to cover the new statutory P.P.A. time.

DGB asked for approval of the Provisional Budget. It was PROPOSED that the budget was approved by V. SMITH and SECONDED by M. BROWN. All governors present agreed.

97. DGB informed that the process of taking over the Playgroup was underway, and the paper work was being put together to become an OFSTED Approved Day Carer. As the Governing Body would now become what is termed 'the relevant person', then all governors require CRB clearance (rather than the self-declaration form currently completed). Some governors already have clearance (MB, JR, SF), but need to check whether with their employers whether they have a certificate that is valid under the current system, or they may need to reapply.

PB, CH, TD, PL, AG all need to complete the relevant forms which will be triggered by SF.
ACTION: S FOOTE

The meeting closed at 20:30hrs.

(Reminder : Next meeting 23rd May, 2005 - 19:00hrs at LAMPS).