

CP informed that she was in receipt of a copy letter sent to P. Bishop confirming the County Councillors approval of his continuation as LEA governor. She also informed that the meeting of the relevant committee was taking place tonight to ascertain whether they have any candidates to offer as an LEA governor to replace J. Ridyard. Governor Services informed that prior to the meeting no names had been put forward. We will be informed within 9 working days of the meeting whether there are any candidates, if we haven't heard anything by the 14th October then LAMPS is free to find a candidate who must then be put forward for approval. CP will keep governors informed. ACTION: C PARTRIDGE

6. HEAD TEACHERS REPORT

A copy was circulated to all present and DGB read through it. Regarding the school garden, CP explained that a governor who was unable to attend the meeting had written suggesting that the governing body may wish to contact the Friends of the Lake District, who had given Greengate School a grant towards the planting of a native species hedgerow. All governors agreed this would be an avenue worth pursuing, DGB will contact the Head at Greengate for further information. ACTION: D BARLOW

See confidential items.

T. Garnett arrived - 1945hrs

7. FINANCIAL REPORT/BUDGET UPDATE

DGB informed that the budget was looking healthy, but stating the need to submit a report to Capita stating how the surplus was earmarked for the front extension, otherwise this money will be reclaimed as unused. The number on role for 2007 is now looking much healthier (currently 10 or 11), it was felt this is mainly due to the return of stability to the Playgroup thanks to J. Lloyd and S. Simpson.

A meeting of the Building & Resource Committee will need to be held this term.

8. PARENTAL QUESTIONNAIRE

DGB reported there had been a 68% return on the questionnaires and the Staff, M. Brown and V. Smith as governors had met to evaluate the results. The resultant printouts were circulated reviewed and discussed. D Barlow will issue a letter to parents with an overview of results, (in all categories the majority vote was excellent to good or vice-versa).

ACTION: D BARLOW

9. SCHOOL IMPROVEMENT PLAN

The plan, which had been circulated with the agenda, was reviewed, discussed and explained where necessary. All governors acknowledged the amount of work entailed in both this and the S.E.F. All governors agreed to approve the S.I.P.; this was PROPOSED by P LLOYD and SECONDED by S. FLEMING.

T. Dalziel arrived (2015hrs).

At this juncture T. Dalziel was asked whether he would like to nominate himself for Chair, he was happy to continue. A vote was taken and T. Dalziel was elected as Chair for 2005-06.

10. SELF-EVALUATION FORM (S.E.F.)

DGB explained that this is the document that has to be submitted to Ofsted and is then posted on the Ofsted Website. The draft had been circulated with the agenda, and when agreed and finalised would be submitted to Ofsted. The S.E.F. must then be updated regularly on-line, if an inspection is imminent then the on-line S.E.F. is frozen and unable to be edited. The S.E.F. will become a regular agenda item therefore updated regularly in readiness for any inspection.

ALL GOVERNORS WERE REQUESTED TO BRING THEIR S.E.F.s WITH THEM TO EACH MEETING.

ACTION : ALL

DGB attended a training course regarding the new inspection format and the use of S.E.F.'s; if you think your school is 'Good' in a category then say so, if you think your school is 'Outstanding' then this must be justified. DGB hasn't used the statistics from the existing PANDA as a new one is due to be issued next month and the figures from that one will be used. David Jackson, LAMPS School Improvement Officer has asked for a copy and will give his feedback on it.

A governor had spent some time on the S.E.F. and the content and suggested amendments and additions were discussed in detail, agreed and amended where applicable. All governors agreed on the final draft as discussed and the S.E.F. was adopted.

11. CHILD PROTECTION POLICY

The draft policy had been circulated with the agenda for prior perusal. A. Grace (Child Protection Governor) informed that she had recently attended the governors training course specifically on the topic of 'Safeguarding Children' and stressed the importance of a sound knowledge base on this topic - obviously for the benefit of any pupils but also pointing out that although she is the appointed Child Protection Governor, all governors are responsible for safeguarding children at LAMPS. AG had spoken to Andy Batchelor after the course and ascertained that a course would cost €180 for 2« hours, but this could be for the whole of LAMPS staff. D. Barlow thought this a very valid exercise and could be arranged as the next governor development evening. DGB will contact A. Batchelor to arrange

ACTION: D BARLOW

All governors agreed to this course of action, and to ratify the Child Protection Policy.

PROPOSED: S. FLEMING, SECONDED: T. DALZIEL.

12. PAY POLICY

The policy had been circulated with the agenda to allow prior perusal. CP explained that this was a model policy and any amendments were in italics to speed the process of analysis. Each amendment was discussed and agreed or altered as applicable. Page 9 'Discretionary Allowances and Payments' - this section is now out of date (policy is a model from 2004) and Management Allowances have been replaced by Teaching & Learning Responsibilities - this section needs to be researched and amended.

ACTION: C PARTRIDGE/
D. BARLOW

Page 10 'Continuing Professional Development' and page 11 'Out-of-School Learning Activities' - DGB to consult with the Unions on an amount to be inserted here; although it is unlikely that these occasions will arise an amount needs to be in place to ensure equality of treatment.

ACTION: D BARLOW

All governors agreed to adopt the Pay Policy with the exception of the two sections requiring further research. PROPOSED: S FLEMING, SECONDED: T GARNETT.

13. BETTER WAYS TO SCHOOL

Nothing to report other than the playground markings were now complete and DGB would like to see the staff using the 'roads', 'traffic lights' etc. in role play, particularly with the younger children.

14. GOVERNOR VISITS - UPDATE

Not discussed - carry forward to next meeting (Standard Agenda Item).

15. GOVERNOR TRAINING

A. Grace attended Safeguarding Pupils, T. Dalziel attended Health & Safety Course (although he didn't find the content as good as the first Health & Safety Course he had attended).

C. Partridge is booked on Clerks Briefing session on the 8th February 2006.

The 2005-6 programme was reviewed, and at this stage of the year there didn't seem to be any

particular course deemed urgent or necessary, bearing in mind the planned governor development session on Safeguarding Pupils.

16. TEACHING ASSISTANTS REPORT

No formal report as such, but TG wished to thank D. Backhouse for all her work as a T.A. stating that she will be greatly missed. As listed at the end of the Head Teachers Report K. Thompson, J. Dalziel and J. Braithwaite are all booked on courses and TG has attained Level 3 at Supporting Teaching Literacy, and also gained her HLTA (Higher Level Teaching Assistant) status. D Barlow wished to emphasise here the commitment shown by the TA's in attending courses which benefited LAMPS greatly.

17. SCHOOLS COUNCIL

Elections will take place shortly for new Councillors from each class, two of the older serving members will be retained and become the Chair and Vice Chair for this academic year.

18. A.O.B.

1. D. Barlow informed the governors that he was in receipt of 2 letters from Victoria Ashfield offering her congratulations on the KS2 results and the KS1 assessments.
2. DGB informed that a governor had received a couple of enquiries from parents regarding the Extended School Day initiative. The governor had contacted the

Senior

Development Officer for Extended Schools who had stated that he was new in the post and needs to find out all he can first and read up on the issue, and could we phone back in a month or two. LAMPS has partial provision in that in exceptional cases cover was in place from 0815 and there were of course after school activities until 1600 on some school days. DGB also informed of the possibility of collaboration with other schools in the provision of an extended day. It is very early days yet, as highlighted by the Senior Development Officer for Extended Schools, all governors agreed to keep abreast of the developing situation.

3. DGB has received another letter from the Evening Mail stating that they had been in touch with various educational bodies who had informed them that Primary Schools were being advised to follow the national policy regarding the publicity of children's achievements and successes, however, in the letter they fail to address the issue of the publication of children's full names alongside photographs etc. which was the crux of the debate.
4. CP had been in receipt of a letter from a governor unable to attend the meeting, suggesting that the governing body should write and thank the P.T.A. for the provision of the refreshments at the summer concert, as he had heard some very complimentary comments from the parents. All governors agreed a letter should be sent, not only for this occasion but for their sterling work throughout the year.

ACTION: T DALZIEL

19. CONFIDENTIAL ITEMS

See addendum.

20. DATE OF NEXT MEETING

Monday 21st November, 2005 - 1900hrs at LAMPS.

N.B. Performance Management Meeting 14th November 2005.

The meeting closed at 21:35hrs